District: City of Lynn
School Name: Edward A. Sisson Elementary School
Recommended Category: Project Funding Agreement
Date: August 20, 2025

Recommendation

That the Executive Director be authorized to enter into a Project Funding Agreement with the City of Lynn (the "District") for a window and door replacement project at the Edward A. Sisson Elementary School.

District Information	
District Name	City of Lynn
Elementary Schools	A. Drewicz Elementary (K-5) Aborn (K-5) Brickett Elementary (K-5) Captain William G. Shoemaker (PK-5) Cobbet Elementary (PK-5) E. J. Harrington (PK-5) Early Childhood Center (PK) Edward A. Sisson (PK-5) Hood (PK-5) Ingalls (K-5) Julia F. Callahan (PK-5) Lincoln-Thomson (K-5) Lynn Vocational Technical Institute (PK-12, SP) Lynn Woods (K-5) Robert L. Ford (1-5) Sewell-Anderson (PK-5) Tracy (1-5) Washington Elementary School (K-5) William R. Fallon (K-5) William P. Connery (K-5)
Middle School	Breed Middle School (6-8) Fecteau-Leary Junior/Senior High School (6-12) Pickering Middle (6-8) Thurgood Marshall Middle (6-8)
High School	Classical High (9-12) Fredrick Douglass Collegiate Academy (9-11) Lynn English High (9-12)
Priority School Name	Edward A. Sisson Elementary School
Type of School	Elementary School
Grades Served	PK-5
Year Opened	1953
Existing Square Footage	32,450
Additions	N/A

Building Issues	Windows/Doors
2024-2025 Enrollment	449 (including PK)

MSBA Votes	
Invitation to Participate in the Accelerated Repair Program	October 30, 2024
Project Funding Agreement Authorization	On August 27, 2025 Board agenda
Reimbursement Rate	78.10%

Consultants	
Owner's Project Manager (the "OPM")	Architectural Consulting Group, Inc.
Designer	BWA Architecture, Inc.

Discussion

The Owner's Project Manager ("OPM") and Designer conducted a feasibility analysis of the facility and developed a Schematic Design, including a proposed scope of work, schedule, and estimated budget. The District's Designer, BWA Architecture, Inc., recommends a window and door replacement project at the Edward A. Sisson Elementary School. The Designer has confirmed that the proposed windows and doors scope of work will comply with the MSBA's sustainability requirements.

MSBA staff reviewed the existing conditions analysis provided by the District's consultants as well as the proposed schedule. MSBA staff also discussed the proposed scope and budget with the District and its consultants. The District has provided a Total Project Budget of $3,727,097, which includes a construction cost of $3,112,937. Construction costs include the following components:

- $2,201,549 for the installation of aluminum windows, exterior steel doors, and all associated work.
- $34,550 for accessibility upgrades.

MSBA staff recommends the Estimated Total Facilities Grant and the Maximum Total Facilities Grant as set forth in the table below subject to MSBA approval and audit:

Project Funding Agreement	
Enrollment: 448 (including PK) Total Square Feet: 29,852	District's Proposed Project Budget
Project Budget[1]	$3,555,887
Scope Exclusions/Ineligible Costs[2]	$0
Estimated Basis of Total Facilities Grant	$3,555,887
Reimbursement Rate	78.10%
Estimated Maximum Total Facilities Grant[3]	$2,777,148
Project Contingencies[4]	$171,210
Potentially Eligible Owner's and Construction Contingencies	$171,210

Potential Additional Grant Funds for Eligible Owner's and Construction Contingency Expenditures[5]	$133,715
Total Project Budget	$3,727,097
Maximum Total Facilities Grant[6]	$2,910,863

[1] Does not include Owner's or Construction Contingencies.

[2] Project has no scope exclusions/ineligible costs.

[3] The "Estimated Maximum Total Facilities Grant" is calculated by applying the reimbursement rate to the "Estimated Basis of Total Facilities Grant". It does not include any grant funds for potentially eligible Owner's or Construction Contingency Expenditures and is subject to MSBA review and audit.

[4]Includes eligible Owner's and Construction Contingency.

[5] The "Potential Additional Grant Funds for Eligible Owner's and Construction Contingency Expenditures" is calculated by applying the reimbursement rate to the "Potentially Eligible Owner's and Construction Contingencies."

[6] Includes maximum possible Owner's and Construction Contingency grant funds, the final amount of which, if any, shall be determined by the MSBA in accordance with its policies for the determination of eligibility. The MSBA does not anticipate that the District will expend all of its contingency funds on expenses that are eligible for MSBA reimbursement.